Riverbank Public School P&C Special Meeting
Minutes of Meeting Held Monday 16th March 2015 7pm @ Riverbank Public School Staffroom

Attendance
Lesley Parsons (President), Belinda Turkmani (Vice President), Rachel Scott, Darshan Lal, Andre Moreitz, Viraj Sahasrabuddhe, Payal Wachhar, Bradford Wright, Carrie Partridge, Cindy Wright, Joanne Ellingham, John Smith, Kristy McGuiness, Muriel Mastripporto, Pamela Smith, Parminder Singh, Rachael McKey, Rhinnon Smith, Steve McGuiness, Rayiesh Kandasomy, Jessica Clark, Prabhjot Kaup, Vinil Chandrasherkar, Joroni Kalpana, Leena Dawn, Ddawn Charangat, Jo Debrinoat, Karen Mitchell-Lambet, Michelle Marchant, Mrs Baker.

Apologies
Mrs Brown (Mrs Baker on her behalf)

Meeting Opened @ 7.07pm

1. Welcome and Formal Acknowledgement
President, Lesley Parsons acknowledged the Dharruk People and Land. She also welcomed parents, citizens and school executive.


3. Minutes from Last meeting, seconded by Carrie Partridge

4. Vacant Positions Available (Secretary, Treasurer, General Committee and Traffic Co-ordinator)

- Positions Accepted:
  Secretary: Kristy McGuiness – Seconded by Rachel
  Treasurer: Cindy Wright – Seconded by Viraj
  General Committee: Joanne Ellingham – Seconded by Carrie
  Traffic Co-ordinator: John Smith – Seconded by Rhiannon
5. **Discussion of Traffic Co-ordinator Committee**
   - Discussion of “No Stopping” Rules – Kiss and drop zone allows cars to stop for no more than 2 minutes.
   - Discussion of Roster for Traffic Committee to incorporate a safe drop off zone for the children.

6. **Uniform**
   - Ties for Boys
     Ties would be Red with no logo and would cost approx. $22. They would be worn both summer and winter. Most people were unhappy with a possible untidy look. All in favour of no ties.
   - Discussion of long sleeve shirts for winter. Only short sleeve shirts will be worn all year round.
   - Discussion about Uniform Shop Open hours and limited amount of quantity

7. **Easter Fundraising**
   - Guessing competition – Flyer to go home with information. $1 per guess and a 3 day period to collect money. Winner to be announced at assembly.
     Volunteers for 30 mins over the 3 mornings:
     - Wednesday: Belinda
     - Thursday: Rhiannon
     - Friday: Rachel

8. **Coles $80 Donation for Easter Raffle**
   - Money going towards 3 to 4 hampers
   - Suggestion to send note home asking for wrapped egg donations for further prizes.
   - Discussion of Raffle Tickets to go home for hampers and prizes.
   - Bundle Tickets on 24.3.2015
   - Raffle to be drawn on 2.4.2015
   - Looking into also selling tickets @ the high school election BBQ.

9. **Discussion of Next Meeting**
   - Event Co-ordinator
   - Sponsorship Co-ordinator

10. **Mother’s Day Stall**
    - Discussion of will we or won’t we have a Mother’s Day Stall considering time and money restraints
• It is decided that the Mother’s Day Stall will go ahead after Private funding from 4 different families ($250 each) was offered for payment of presents.

11. P & C Levy
• Discussion of a P & C Contribution as a “Kick Start” to help with funding some more fundraising. Possible amount of $40 per child capped at $100.
• Discussion of other Schools that have P & C Levy’s

12. P & C Bank Account
• ABN to come next week. Bank account can be opened once ABN is received.
• Discussion about Banks and types of Bank Accounts.
• Cindy (Treasurer) to look into bank accounts – What they can offer

13. Discussion of School Banking
• Commonwealth Bank to visit School regarding School Banking.

Meeting Closed 8.25pm

Next Meeting Held Wednesday 25 March 2015