Riverbank Public School P&C Meeting
Minutes of Meeting Held Wednesday 24th February 2016

Meeting Opened 7pm

Attendance – Belinda Turkmani, Rhiannon Smith, Tracey Middleton, Vanessa Lord, Nathan Lord, Unilakshi Subasinghe, Yuvas Singh, Hariom Sharma, Jodi Brodie, Kinncel Shah, Cindy Wright, Voila Moreitz, Michael Kammera, Jeanie Brown, Lesley Parsons, John Smith

Apologies – Eric Quan, Parminder Singh, Carrie Partridge, Rachael Scott, Joanne Ellingham, Karen Lambert, Nigel Garlick, Joe Debrincat, Darshal Lal, Muriel Mastrippolito, Kristy McGuiness, Rachel, Patricia Cordoba

1. Welcome and Formal Opening of Meeting
   • Lesley Parsons welcomes parents, citizens and school executives
   • Lesley Parsons acknowledges the Dharruk people of this land
   • Reminder that you cannot vote unless you are a financial member
   • New Financial members accepted by Belinda Turkmani
   • Minutes from last meeting have been uploaded onto the website on 2.2.16
   • AGM Moved to 25.5.2016

2. Positions Available and Accepted.
   • Treasurer – Accepted by Raveen Nand, Seconded by Pam Smith
   • Event Manager – Jodi Brodie
   • Air Conditioning Co-Ordinator – Karen Lambert
   • School Planning Co-ordinator – Cindy Wright
   • Sponsorship Co-coordinator – Still Available

3. Business Arising
   • Belinda to get quotes on Disco Lights
   • Lesley looking into getting a fridge for the P&C – Viola Morietz to put post on Facebook requesting the donation of a second hand fridge
   • Kate McPherson running the 2nd hand uniform shop on Facebook
   • Disco cancelled for the 29th of April – New date 25th of November
   • T-Shirt order forms sent out last week. 15 orders to date
   • Volunteers needed for Mother’s Day Stall
   • Easter Raffle going ahead – Jodie to run

4. Treasury Report
   • 18k in the bank as of today
   • Possibility of $6k to be used for Air Conditioning in the Library
   • Treasurer to action if P&C can fund Air Conditioning in the Library
I would like to welcome everyone back to school and to the new students starting at Riverbank Public School in 2016. On behalf of the P & C Traffic Committee I would like to thank everyone for their efforts in 2015 to make the area surrounding Riverbank Public School a safe place for their children to travel to and from school. I hope that this year can be as successful as last year.

I have attached the most common signs you will see in and around Riverbank Public School with their explanations and infringements. These signs are designed to make the area safe for your children.

Also

![SCHOOL ZONE PARKING OFFENCES](image)

Also a reminder that vehicles parking near an intersection without traffic lights are required to park at least 10 metres from the intersection as in the diagram below, unless sign posted otherwise.

If
If you are unsure about any New South Wales traffic legislation feel free to log onto the RMS website at www.rms.nsw.gov.au.
Alternatively, you may email the P and C Traffic Committee at riverbankpandc@gmail.com, and I will answer your concerns.


Welcome
Welcome Back! I would like to repeat my sentiments of last week by extending a warm welcome to all members of the Riverbank Community as we start another very exciting year for our school. A special welcome to all our Kindergarten families! The children have settled in very well and it was nice to catch up with many parents at the Welcome Picnic last Friday evening (a big thank you to P&C for organising the BBQ).

Staffing
Riverbank Public School has had an immensely successful first year with our enrolments for 2016 significantly increased. This increase means that we are now entitled to a Deputy Principal. I am pleased to advise that Mr Kammerer has been appointed to the position in a relieving capacity. As a result of this appointment Mrs Nikolina Oricchio will commence teaching 3/4O, whilst Mr Kammerer will continue to teach the class every Friday. Mrs Angela Hannigan will relieve as Assistant Principal for Stage 2.

2016 Priority Areas
School Plan – 2015 - 2017
1. Building a Culture of School Excellence and Leadership
2. Building Quality Teaching and Learning Programs
3. Building Productive Community Partnerships
Programs:
• L3 Language, Learning and Literacy (L3)
• Focus on Reading
• Targeting Early Numeracy

2016 School Enrolments and class formation
Our current student numbers are 610 and to allow for growth this year all classes are in stages not year groups.
There are two reasons why stage classes are formed instead of, or in addition to, parallel/straight classes:

1. Administrative - the NSW Department of Education’s state-wide school staffing formula informs a school as to how many staff will be appointed to that school and how many classes can be formed based on numbers enrolled. Students in Years K-2 attract a higher staffing allocation than those in Years 3-6 classes. This usually enables schools to keep K-2 classes smaller. According to the number of students in each year group, classes are formed to meet the staffing allocation provided by the Department of Education.

2. Educational - classes are formed on the basis of educational rationale, which includes the need to balance the social and academic needs of all of our students. Stage classes will allow for future enrolment growth and assist with minimising restructures.

8 Early Stage 1: (Kindergarten) classes
8 Stage 1: (Year 1 and 2) classes combined
5 Stage 2: (Year 3 and 4) classes combined
4 Stage 3: (Year 5 and 6) classes combined

**Sun & Shade Policy**

Approaches to support the planning and implementation of comprehensive sun safety at Riverbank Public School include:

- No Hat No Play
- Sunscreen is provided in all classrooms
- Temperatures above 35 degrees students remain indoors during recess and lunch
- K-2 and 3-6 have separate lunch times allowing students to have greater access to shade
- Sporting activities are cancelled
- Students eat recess under the covered outdoor learning area near the hall
- Students eat lunch in or outside their classrooms
- 70% of classrooms upstairs have had portable air conditioning units installed this week with four more units to be delivered shortly. Those classrooms upstairs who have not received their portable air conditioners will be buddied with a class in a fully air-conditioned demountable from 1.15pm to 3pm.

The school has made all adjustments necessary to support our students during warmer periods and we regularly review the provision of our sun safe strategies.

**Traffic**

Please consider others when parking around the school, observe the parking signs and make the safety of our children your priority. Reminder the school bus bay at the entrance to the High School is not a drop off zone.

**2016 Calendar**
I have included in this newsletter a calendar for key events for 2016. It is important to read the newsletter each fortnight for any updates.

**Restorative Practices**

Restorative Practices form the relational basis for Quality Teaching and Learning at Riverbank Public School. Our Restorative practice framework, because of its explicit nature, offers a common language and practice capable of fostering healthy relationships.

Student achievement is enhanced through Restorative values being embedded as a way of being and learning together. Our approach fosters individual responsibility and helps develop empathy. Inappropriate behaviour or choices and mistakes can be viewed as an opportunity for insight, learning and development in both the academic and social domains.

The explicit framework is inextricably linked to the Quality Teaching Framework and includes the following sets of questions to be asked by children, teachers and parents.

When Things Go Wrong…..When Someone Has Been Hurt

• What happened?
• What were you thinking of at the time?
• What have you thought about since?
• Who has been affected by what you have done? In what way?
• What do you think you may do to make things right?
• What did you think when you realised what happened?
• What impact has this incident had on you and others?
• What has been the hardest thing for you?
• What do you think needs to happen to make things right?

The process is empowering as it takes students from the past to the present and gives them hope for the future. It empowers them to make things right and heal any harm that has been done.

A restorative classroom setting is one that values dialogue through an inclusive approach where everyone expects to be heard and through this participatory process students develop the capacity to learn that emotions are an important and legitimate expression of healthy dialogue. This process helps students to deal with conflict, tensions and difference in respectful ways that engender trust and foster healthy relationships.

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**School Invoices**

School Invoices payments are due on Friday 11 March.

**Technology**
Tell them from me survey

**Tell Them From Me** is an online survey helps schools capture the views of students, teachers and parents.

The Department of Education, through the Centre for Education Statistics and Evaluation (CESE), has engaged The Learning Bar to offer its student feedback survey, its Focus on Learning teacher survey and its Partners in Learning parent survey to NSW government schools.

The *Tell Them From Me* surveys provide school principals and communities with insight into student engagement and wellbeing, the impact of teaching practices at their school, from the perspective of students, teachers and parents. Data collected from the survey responses are compiled into reports for school leaders. The reports provide information that can help schools in their annual planning and reporting activities, by helping to identify emerging issues and plan for improvement.

Technology for each stage

**Kindergarten and Stage 1**

Kindergarten and Stage 1 will be receiving 30 new iPads per stage, totalling 60 iPads, to use in their classrooms. This will allow teachers to utilise technology to enhance learning programs and enrich the learning experiences for the children. The use of specific Apps will allow teachers to target individual learning goals for students in an innovative and interactive manner.

**Stage 2**

Stage 2 will be receiving 30 Touch Screen Notebook computers. This will allow students to use a more sophisticated range of programs, such as moviemaking, graphic design and multi-media software.

**Stage 3**

In conjunction with The Ponds High School Stage 3 will soon have access to a computer lab containing 30 machines. This will allow students to receive more specialised instruction when using a range of software programs.

**Stage 3 BYOD (Bring Your Own Device)**

To assist in a smooth transition from Stage 3 into High School, Riverbank Public School will be developing a BYOD program to be implemented in Semester 2, 2016. Riverbank will be developing the program in conjunction with the High School to ensure a common platform is used and that the transition into High School regarding the use devices is seamless.

**Website**

The Website will be undergoing a few changes in the upcoming months. We are hoping to incorporate more of the children’s work into the website and make it a more useful and purposeful interface for the community.

**Newsletter**

The school newsletter will be undergoing a minor facelift, especially in regards to its formatting. For a more reader friendly experience the pages will be only one column, rather than the present 2 column format.

**Facebook**
Riverbank Public School is investigating the use of a Facebook page to provide instant communication to the Community. This would be a public page, but the school would be the only authority permitted to post. John Palmer Public School, one of our local schools, has been using the Facebook page with great success, to the extent where they have no need for a school newsletter. We will continue to investigate this option with community and teacher input.

Coding

In Term 3 next year all students at Riverbank PS will have coding lessons at a cost of $50 per student. The program offers 40 minute lessons per week where the students explicitly learn how to engage with technology and incorporate it into their school work. We know that the students can use technology to play games and ‘generally consume’ the apps and websites available to them, but we have employed ScopeIT Education to offer our students a computer coding program that takes our students education one step further. ScopeIT will extend our students learning in technology to include:

● How the internet works
● How to build basic apps, websites
● Safe use of the internet
● Logical thinking, problem solving techniques and creative design using technology
● 3D printing and robotics

Jeanie Brown                Michael Kammerer
Principal                  Deputy Principal
# 2016 SCHOOL INVOICE

<table>
<thead>
<tr>
<th>2016 Annual Contributions</th>
<th>Kinder</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 6</th>
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<tbody>
<tr>
<td>Voluntary School Contribution *</td>
<td>$ 45</td>
<td>$ 45</td>
<td>$ 45</td>
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<tr>
<td>School Textbooks-Soundwaves</td>
<td>$ 15</td>
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<td>Class Consumables</td>
<td>$ 40</td>
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<td>Home Reading Book Levy</td>
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<tr>
<td>Year 1 &amp; 2 Word Dictionaries</td>
<td>$ 8</td>
<td>$ 8</td>
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<tr>
<td><strong>SUB TOTAL</strong></td>
<td>$ 95</td>
<td>$118</td>
<td>$118</td>
<td>$100</td>
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* VOLUNTARY SCHOOL CONTRIBUTION - $45 PER STUDENT - $90 PER FAMILY

## Semester 1 – Terms 1 & 2

<table>
<thead>
<tr>
<th>In/Excursion</th>
<th>Date</th>
<th>Kinder</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 6</th>
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<tr>
<td>Sport in Schools</td>
<td>Term 1</td>
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<tr>
<td>Swimming Carnival</td>
<td>22 February</td>
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<td>$ 12</td>
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<td>Road Safety</td>
<td>15 March</td>
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<td>$ 10</td>
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<tr>
<td>Stage 2 Excursion</td>
<td>11/12 May</td>
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<td>$ 30</td>
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<td>Kindergarten Excursion</td>
<td>18/20 May</td>
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<td>Drumming Incursion</td>
<td>24 May</td>
<td>$ 8</td>
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<td>Stage 1 Excursion</td>
<td>9/11 June</td>
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<td>$ 30</td>
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<td>Stage 3 Excursion</td>
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<td><strong>SUB TOTAL</strong></td>
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<td><strong>TOTAL</strong></td>
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Extra Curricular Activities
You will be invoiced separately if your child participates in:

- PSSA (Summer) Terms 1 & 4
- PSSA (Winter) Terms 2 & 3
- Zone Swimming/Athletics/Cross Country

Payment options: cash, cheque, credit card or online through our website www.riverbank-p.schools.nsw.edu.au. Just click on the Make a payment tab on the blue bar at the top of the screen. If paying the complete invoice or multiple children select Other in the payment options. Cash and credit card payments/slips should be handed to your child’s teacher.

EFTPOS PAYMENTS CAN BE PROCESSED IN THE FRONT OFFICE
MONDAY OR WEDNESDAY BETWEEN 8.30AM AND 1.30PM ONLY

PAYMENT SLIP

☐ I have made an online payment. My receipt number is: __________________________

☐ Mastercard Visa ☐ Card Cheque ☐ Cash ☐

Amount $ __________________________

Card No: ___ ___ ___ ___ ___ ___ ___ ___ ___ / ___ / ___ ___ __

Expiry Date: _____ / _____ _____

Cardholders Name: ________________________________________________

Cardholders Signature: ____________________________________________

Contact No: ______________________________________________________

CHILD’S NAME: __________________________________________________

CLASS: _________________________________________________________
Next meeting 23rd March 2016 at 7pm – School Staffroom

Meeting closed @ 8.25pm